

Members may be immediately re-appointed to the Commission upon the expiration of terms, and they may be removed from the Commission by the Board of Aldermen for due cause. Faithful attendance at the meetings of the Commission and conscientious performance of the duties of the members shall be considered a prerequisite for continued membership on the Commission.

Members of the Commission shall serve without pay, but may be reimbursed for actual expenses incident to the performance of their duties within the limits of funds available to the Commission.

## SECTION 2. Organization, Rules, Meetings, and Records.

Within thirty days after its appointment, the Appearance Commission shall meet and elect a chairman. It shall create and fill such offices as it may determine. The term of the chairman and other officers shall be one year, with eligibility for re-election. The Commission shall adopt rules for the transaction of business and shall keep a record of its members' attendance and of its resolutions, discussions, findings, and recommendations, which records shall be open to the public. The Commission shall hold at least one monthly meeting, and all of its meetings shall be open to the public. For the purpose of taking any official action authorized or required by this ordinance, there shall be present a quorum of six members.

## SECTION 3. Powers and Duties of Commission.

The Appearance Commission shall have the following powers:

1. To initiate, promote, and assist in the implementation of programs of general community beautification in Woodfin and its environs.
2. To seek to coordinate the activities of individuals, agencies, organizations, and groups, public and private, whose plans, activities, and programs bear upon the appearance of Woodfin and its environs.
3. To provide leadership and guidance in matters of design and appearance to individuals, organizations, and groups, public and private, who shall request such assistance.
4. To make studies of the visual assets and liabilities of the community, including surveys and inventories of an appropriate nature, and to suggest standards and policies of design for the entire community, any neighborhood thereof, or any individual project to be undertaken therein.
5. To prepare both general and specific plans for the improved appearance of Woodfin. Such plans may include the entire community or any part thereof, and may include private as well as public property. Such plans shall set forth desirable standards and goals for the aesthetic enhancement of Woodfin or any part thereof, including public ways and areas, open spaces, and public and private buildings and projects.
6. To participate in appropriate ways in the implementation of such plans. To this end, the following specific powers are hereby conferred upon the Commission.